

Galen W. Tenney
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Qualifications Summary

Digital Creative and Healthcare professional with 10 years of experience and a skilled background seeking a full-time, permanent position in Web and Mobile Design and Development.

Experience Highlights

Nursing Assisting:

Geriatric Nursing Assistant for industry-leading skilled nursing and rehabilitative care organization, responsible for upholding resident rights, ensuring safety and sanitation, participating in staff development, providing personal and special nursing care, providing food service, completing documentation, participating in admission, transfer and discharge, following care plans, and supporting administrative activities.

Project Management:

Project Coordinator for CD/DVD manufacturing and replication firm, tasked with handling graphic design and customer service, creating package designs for optical media products, employing a production database, managing customer communications, and assisting with assembly of products. Project Designer for home goods, services and solutions center, responsible for providing customer service, explaining remodeling services and installation, producing designs for projects department, overseeing project consultations, and assisting with design seminars.

Desktop Publishing:

Desktop Publishing Associate for nationally recognized media company, charged with paginating sections of newspaper using proprietary CCI and SCP software systems, preparing advertising content layouts, releasing display and classifieds products, working on multiple projects daily, and completing required documentation.

Graphic and Web Design:

Web Designer for critically acclaimed online music journal, entrusted with designing and developing website using Adobe Creative Suite, making use of HTML, CSS and JavaScript, debugging and testing site, and successfully deploying and launching journal. Graphic and Web Design Intern for national mental health advocacy organization, assigned with creating graphic design elements, designing layouts, producing stationary, flyers, brochures, posters, and banners, preparing digital pre-press documents, and assisting with maintenance of organizational website.

Employment History

Geriatric Nursing Assistant, HCR ManorCare — Adelphi, Maryland

Project Designer, The Great Indoors — Gaithersburg, Maryland (CLOSED)

Graphic and Web Design Intern, National Alliance on Mental Illness — Arlington, Virginia

Project Coordinator, ImaTek, Inc. — Germantown, Maryland (CLOSED)

Desktop Publishing Associate, The Washington Post — Washington, DC

Web Designer, Point of Departure — Damascus, MD

Education and Professional Development

Workforce Dev./Continuing Ed. — ITI Classes, **Montgomery College** — Rockville, MD;

Adobe Photoshop I—Foundation Skills, HTML5 and CSS3—Level I, HTML5 and CSS3—Level II, WordPress, jQuery with JavaScript, and HTML5 and CSS3 Level III: Responsive Web Design (RWD) and Front-End Frameworks

Maryland CNA/GNA License, Montgomery College — Takoma Park, Maryland; 4.0 GPA

B.A. in Art — Graphic/Web Design Concentration, Virginia Intermont College — Bristol, Virginia; 3.2 GPA